

The following are highlights of his presentation.

Faculty/Staff Senate: Accomplishments

Updated Bylaws to clearly establish Senator Responsibilities.

Clarify Senate Goals.

- 110+ goals cut to 6

Assist on key school resources.

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- COVID Masking Color Code System

Enhance relationship with Staff Senate/Union.

Strengthen relationship with Senate and Senators and Constituents.

- Help establish senate as clear point of contact.

Chair Medeiros thanked Mr. Duffy for his presentation.

- Three teams of mentors/mentees.
- Launch Online Learning course space for discussion, collegiality and sharing best practices, challenges, and goal building. (Spring 2023)

Collaboration and programming in Progress:

- Service Learning & Volunteer Program (Fall 2023) Met with HR and will collaborate with AFSCME & FPS Senate.
- Annual Family Cookout with Staff Senate/AFSCME (June 2023).
- 2nd Annual Bristol Involve (August 2023).
- Annual Kickball game for Student Scholarships (Tentatively Fall 2023).

Ongoing Professional Development for staff.

Update: Staff Senate Professional Development

All PD sessions are open to all employees.

All are held in zoom and recorded.

Staff senate is building out a central repository for all of our Professional development offerings.

Began in 2020 and have utilized the many talented faculty and staff at Bristol.

Offered over 40 workshops.

Average workshop attendance is 25 people.

Certificates of participation and for presenters are sent to Human Resources to be placed in personnel files.

Spring 2023 Professional Development

HEIRS Data Entry Friday- March 24, 2023 - 11AM with Jade Viera | Ass2fBT/Ff3s|x

VII.

President Douglas said that the college has two unions: MCCC and AFSCME and two senates: Faculty and Professional Staff Senate and the Staff Senate which are both new to the college having been created from shared governance conversations. President Douglas, the V.P. of Academic Affairs and V.P. of Student Services and Enrollment Management meet frequently with the union leadership. The team developed communication guidelines during COVID and provided clarity on the different factions. All four union leaders will be on the Commencement Platform this year.

Trustee Talking Points

\$1 million MVCET

Interim V.P. for Academic Affairs Christine Hammond shared information regarding the Education and Training (MVCET) on a designated earmark \$1 million grant for the next three years. This program will launch on April 7 and will begin with a student cohort of 15 students. It is a great example of work to expand educational access in the region.

(Trustee Todd McGhee joined the meeting at this time.)

Food Pantry Lockers

Shared news on a basic needs funding for food pantry lockers at each Bristol location. Students will be provided with a special code that allows self-service access to lockers that provide food and personal hygiene items. This self-service feature allows access after business hours and provides anonymity. The lockers will be installed in June and roll out in the fall.

Delta Dental Gift

Chief Development Officer Judi Urquhart shared information regarding an endowed scholarship the college recently received from Delta Dental of Massachusetts for workforce diversity in Dental Hygiene. Two hundred thousand dollars are being given to three Massachusetts Community Colleges – Bristol, Quinsigamond and Middlesex. The funds will be received by June 30 with a 50% match opportunity.

Ms. Urquhart also provided a brief Scholarship Update and said that the Development

April 3, 2023

Strategy 2: Objective 1 - Request for proposals to outside consultants will take place in April.

Objective 2 - We are in the process of developing Professional Development to be launched in the Fall that includes cultural relevance into HIPs (Flipped Classrooms and Alternative Assessment Methods). Studies show that these practices have a significant impact on student success especially among BIPOC students.

Objective 4 - Core Competencies have been modified to include objectives related to racial equity and racial trauma.

Strategy 3: Objective 1 In progress.

Objective 2 Strategic campus plans will be presented Leadership Team in April.

Strategy 4: Objective 4 - Advisory Board meetings scheduled April 6, 2023. A best practice model and process being created for future advisory boards in addition to the creation of a shared information portal for broader collaboration of advisory boards across the college.

Trustee Clark asked for clarification regarding the timeline for the creation of the shared information portal for broader collaboration of advisory boards across the college.

IX. Report of the Finance/Budget Committee

Trustee Lynn Motta, Chair of the Finance/Budget Committee, gave her report to the Board. The following are the highlights of her report.

The Finance/Budget Committee met on February 27 for its quarterly meeting. They reviewed the Trust Fund report for the second quarter and discussed variances from the original budget with management. They asked management to include footnotes for any future significant variances to avoid the need to discuss them at future meetings.

At the time of the meeting, our investment portfolio showed a \$400,000 unrealized gain. We also broke a few CDs to take advantage of the increased interest rates. We went from rates in the 1% range to over 4%. The Committee requested a meeting with our Fidelity team and that has been arranged for June.

The Committee spent some time reviewing the FY23 quarterly budget report. As V.P. Kenyon reported, we expect FY23 to have a small operating loss, but we expect to be cash flow positive for the fiscal year. One of the items of discussion was how depreciation expense has grown from under \$2 million a couple of years ago to close to \$6 million. This is the result of recent state-funded construction projects of over \$35 million and HEERF funded projects of about \$8 million. These projects were not funded by the col-

Trustee Ferreira asked if there has been any dispute regarding the \$1 million loss for the cyberattack. V.P. Kenyon said there has been no dispute yet. Trustee Ferreira said he has the name of an attorney that he can recommend if one is required.

X. Report of the Student Trustee

Student Trustee Samuel Horton was not in attendance; therefore, no report was given.

XI. Old Business

FY24 Community College Budget Priorities Update

President Douglas reviewed the following Community College FY24 Budget Priorities with the Board:

- MassReconnect - \$20 million
- SUCCESS Fund - \$18 million
- Early College Programs - \$15 million
- Dual Enrollment Grants - \$12 million

