

**Bristol Community College
Fall River, Massachusetts**

**Board of Trustees
Meeting Minutes**

December 13, 2021

I. Call to Order

The three hundred and ninetieth regular meeting of the Bristol Community College Board of Trustees was held on Monday, December 13 2021, in person in the Atrium in the Commonwealth College Center Building on the Fall River Campus at 777 Elsbree Street, Fall River, Massachusetts. The meeting was called to order at 4:11 p.m.

Trustees present: Joan Medeiros, Chair; Renee Clark; Valentina Videva Dufresne, Secretary; Pamela Gauvin, Esq.; Jeffrey Karam; Bruno Moreno; Lynn Motta; Diane Silvia; and Steven Torres, Esq., Vice Chair.

Trustees absent: Frank Baptista and Samir Bhattacharyya.

II. Chair's Remarks

Chair Medeiros welcomed all to the meeting. She said Student Trustee Bruno Moreno will be resigning from his position from the Board of Trustees as he had the opportunity to transfer his final coursework to Bridgewater State University in pursuit of his bachelor's degree. She said he has done a great job in the position and the Board wished him well.

III. Consideration of Consent Agenda Items

Chair Medeiros asked if any consent agenda items needed to be moved to the regular agenda. There were no items to move. She then read the Consent Agenda Items listed and asked for a motion to approve said items.

Consideration of Minutes of Board of Trustees Meeting for November 8, 2021
Report of Personnel Actions December 2021
Report of Workforce Contracts December 2021

A motion was made by Trustee Videva Dufresne to approve the consent agenda items and seconded by Trustee Silvia. The motion was approved.

IV. Auditor's Report

Chair Medeiros said the next item was the Auditor's Report. She introduced David DiIulis, a principal from the auditing firm O'Connor and Drew, P.C. The following are highlights of the Auditors' Report.

Mr. DiIulis said they completed the audit and submitted the report to the state by the deadline. He said they conducted the audit in accordance with government auditing standards (GAAS) and they issued an unmodified opinion on the college's financial statements. No material weaknesses or significant deficiencies were noted within the Report on Internal Control over Financial Reporting and on Compliance and Other Matters.

Mr. DiIulis reviewed the auditors' independence from the college and management's responsibility as well as significant communications, findings or issues. He said these non-attest services were supervised by Keith Toni, Comptroller, and Steven Kenyon, V.P. of Administration and Finance.

He reviewed management's responsibility and said for selection and use of appropriate accounting policies - application of existing policies were not changed during current

Management updated the Committee on the Taunton Center. We are currently leasing 32,000 square feet of space. We have over 300 students this semester taking classes on site. The Committee discussed the college leasing the entire facility. The existing cost of \$6 per square foot included custodial services and utilities. Management was asked to begin discussions with the Fall River Diocese about leasing the entire facility. This could provide opportunities to host a policy academy. It would also allow the college to sublease to other schools.

The increase in leased space could trigger code implications and require an elevator and fire suppression system which the Diocese has offered to help finance. The lease term would be lengthened from five to ten years.

An update on the New Bedford Campus repairs from the flood was provided. All but the top floor will be open in January; the fifth floor will open in early March.

The college submitted a capital repair project request with DCAMM for \$4 million to renovate the theater building.

The college is managing about \$7 million in HVAC and window replacements using federal CARES funds.

The remainder of the Committee meeting was a presentation and discussion on the National Offshore Wind Institute (NOWI). This will be further discussed at today's Joint Board Meeting.

Committee Chair Torres concluded his report.

VIII. Report of the Awards Committee

Trustee Diane Silvia, Chair of the Awards Committee, gave her report to the Board.

The Awards Committee met on November 30, 2021. They accepted the nomination of Max Volterra, Esq. as this year's recipient of the *John J. Sbrega, Ph.D., Exemplary Service Award*. Attorney Volterra has served on both the Board of Trustees and Foundation Board of Directors, and has been a very active member supporting Bristol's Attleboro Campus and the Manhattan Short Film Festival. She said this recommendation was now brought before the full Board for approval.

A motion was made by Trustee Torres to accept the nomination of Max Volterra, Esq. as this year's recipient of the

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