

# Confidentiality Agreement

This Agreement is made between \_\_\_\_\_ (please circle one "Work-Study,"  
(Name)

2018  
2016

\_\_\_\_\_  
(Intern Student) and Bristol Community College, on

The individual will perform services for the \_\_\_\_\_  
(Office Name)  
Community College which will include working with confidential and proprietary information, (Confidential information is any information, written or oral, that in any manner affecting or relating to the Work-Study, or operation, or maintenance of the college, including college business matters, written or oral, and/or electronic employee information.)

Accordingly, to protect \_\_\_\_\_  
the information that will be disclosed, the Individual agrees as follows:

A. The individual will not disclose or disseminate \_\_\_\_\_  
(Office Name)  
\_\_\_\_\_ to prevent disclosure to  
and the College  
others.

B. The individual will not disclose or disseminate \_\_\_\_\_  
\_\_\_\_\_ Confidential Information to  
others unless first authorized to do so by \_\_\_\_\_  
\_\_\_\_\_ this information commercially or  
for any purpose other than the performance of his/her duties for Bristol Community College.

D. The individual will upon his/her completion of assignment deliver any notes, documents, equipment, and materials received from Bristol Community College.

Signing below signifies that you agree to the terms and conditions of the agreement stated above.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bristol Community College Representative (signature)