

EXAMPLE ONE-PAGE SUMMARY



My name is [Name] and I am currently a [Current Role] at [Current Employer]. I have a [Education Level] degree in [Field of Study] from [University Name]. I am a [Nationality] citizen and I have been living in [City, State] for [Number] years.

I have worked for [Number] years in the [Industry] industry. My most recent role was as a [Job Title] at [Company Name], where I was responsible for [Key Responsibilities]. I have also worked for [Company Name] as a [Job Title] and [Company Name] as a [Job Title].

Recent accomplishments:

I successfully [Achievement 1] at [Company Name] in [Year]. I also [Achievement 2] at [Company Name] in [Year].

Volunteer and work experiences:

I have volunteered at [Organization Name] for [Number] years, where I have [Volunteer Activities]. I have also worked for [Organization Name] as a [Job Title] for [Number] years.

I am currently looking for a new opportunity in the [Industry] industry.

Success occurs when the job seeker and the employer jointly agree to the answers to these questions: